



DEPARTMENT OF THE AIR FORCE

MILITARY & FAMILY READINESS

Service Delivery Statement of Understanding & Personal Readiness Inventory

STATEMENT OF UNDERSTANDING

Military & Family Readiness is here to assist you in various ways, helping you prioritize your concerns and find resources to cope with personal and work-related situations. We offer classes, workshops, and a resource room with books, videos, and computers for your benefit. Your privacy will be respected by the staff. However, please note that they may share general feedback with your supervisor/commander/first sergeant without divulging specific details. In certain circumstances, such as potential harm to yourself or others, or suspicion of family member maltreatment, molestation, child neglect, or drug use, the staff may be legally obligated to contact the appropriate authorities. Demographic information provided by you will be securely stored for the purpose of assisting you as a customer.

SIGNATURE:

DATE:

Your signature above signifies that you have read and understand our Service Delivery Statement of Understanding.

SERVICE MEMBER PERSONAL READINESS INVENTORY

Instructions: Based on the past week, please rate how well things are going by annotating 0-10 scales below, with 10 as the best possible rating.

- _____ **ADJUSTMENT TO MILITARY LIFE** (Understand & support the military lifestyle & mission)
- _____ **RELOCATION/MOVING** (Ability to move when required)
- _____ **ADJUSTMENT TO COMMUNITY** (Ability to find on/off-base information, services, events & activities)
- _____ **DEPLOYMENT READINESS** (Ability to support deployment & awareness of available family support)
- _____ **EMPLOYMENT** (Job search techniques & skills, ability to secure suitable employment)
- _____ **FINANCIAL READINESS** (Basic needs & financial obligations met, savings, investments & retirement)
- _____ **MILITARY/WORK ENVIRONMENT** (Work environment/relationships OPSTEMPO/pace of work)
- _____ **PERSONAL RELATIONSHIPS** (Family, friends, & loved ones)
- _____ **RETENTION** (Intention to continue military career past current commitment)
- _____ **TRANSITION TO CIVILIAN LIFE** (Prepared for separation, aware of benefits & entitlements)